



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		K.H. GOVERNMENT DEGREE COLLEGE
Name of the head of the Institution		Dr. K. Prabhakar Reddy
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		08559224722
Mobile no.		9441177709
Registered Email		jkc.dharmavaram@gmail.com
Alternate Email		principal@khgdcmm.ac.in
Address		Guttakindapalli, Dharmavaram.
City/Town		Dharmavaram
State/UT		Andhra Pradesh
Pincode		515672
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Semi-urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. Talanki Jeevan Kumar
Phone no/Alternate Phone no.	08554357722
Mobile no.	9441388434
Registered Email	dr.tjeevan@gmail.com
Alternate Email	dr.tjeevan@khgdcdmm.ac.in

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://khgdcdmm.ac.in/userfiles/AQAR%20-%202018-19.pdf
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4. Whether Academic Calendar prepared during the year

Yes

if yes,whether it is uploaded in the institutional website:
Weblink :

<http://khgdcdmm.ac.in/userfiles/2019-20%20-%20Academic%20Calendar.pdf>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	C	1.83	2015	01-May-2015	30-Apr-2020

6. Date of Establishment of IQAC

24-Aug-2012

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Preparation of the Institutional Calendar	01-Jun-2019 1	10
Preparation of the list	10-Jun-2019	10

of Important Days	3	
Organized Divisional Level Youth Festival	09-Sep-2019 1	150
Organized Group A Tournament	14-Sep-2020 2	180
Proposed to organized Campus Drives	10-Feb-2020 1	10
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2020 00	0
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

10

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1) Two faculty members have published their research articles in UGC Refereed Journals 2) Successfully organized a) Divisional Level Youth Festival b) Group A Level Tournaments 3) Designed an action plan for rigorous campaigning to increase the Admissions 4) Successfully organized two Campus Drives 5) Created awareness among the students on various academic and social issues by celebrating all the important days

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Planned to prepare the Action Plan for the year 201920	Organized a meeting on 01062020 and designed the Action Plan of 201920
Planned to celebrate the International Yoga Day	Organized an International Yoga Day and taught basic yoga to the students
Planned to celebrate the Birth and Death Anniversaries of National Leaders	1. Celebrated Alluri Seetaramaraju Jayanti 2. Celebrated Netaji Subhash Chandra Bose Vardhanti 3. Celebrated Bhagat Singh Jayanti 4. Celebrated Dr. Baba Saheb Ambedkar's Birth Anniversary 5. Celebrated Teacher's Day
Planned to organize Divisonal Level Youth Festival	Successfully organized Divisional Level Youth Festival in associate with ANSET
Planned to organize Campus Drives	Successfully conducted to Campus Drives and placed 10 students in ICICI and Blue Oceans.
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
CPDC	22-Feb-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2020

Date of Submission

11-Feb-2020

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)

1) Students Data is maintained through Jnanabhumi, an online portal designed by the Government of Andhra Pradesh. 2) Details of the Scholarships, remittance of fee, and other financial information are stored in an online portal designed by the Government of Andhra Pradesh. 3) INFLIBNET facility is available in the

institution. The Staff and the Students are provided Login Credentials so that they can access research articles published in national and international journals and know the latest developments and trends in their fields. 4) Comprehensive Financial Management System (CFMS), an online application, is used for Salary bills and other expenditure bills of the institution. 5) Information such as the training programmes, workshops, seminars, attended by the Staff are entered in online application designed by the Commissioner of Collegiate Education, Vijayawada, Andhra Pradesh. 6) Communication with the officers is made using File Management System (eOffice), an application developed by the Government of Andhra Pradesh.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

KH Government Degree College, Dharmavaram, has been contributing to the academic needs of the students for the last 36 years offering UG courses. Curricular aspects of courses offered by the institute are governed by the proceedings and guidelines of Andhra Pradesh State Council for Higher Education, Hyderabad and Sri Krishnadevaraya University, Ananthapuramu. The curriculum aims at imparting global competencies to the students. The existing departments plan suitable academic activities so that the content prescribed in the curriculum is properly delivered to the students. The same are reflected in the Minutes Book of the concerned departments and the Action Plans designed by the Institution, especially IQAC. The academic calendar prepared by the Andhra Pradesh State Council of Higher Education (APSCHE), Hyderabad will be circulated to all the State Universities and the same is scrupulously followed by the Institution as and when it is circulated by the affiliating Sri Krishnadevaraya University, Ananthapuramu. The Faculty members prepare Annual Curricular Plan at the beginning of every academic year so that they may complete the syllabus, plan the activities properly. They make the entries of the topics taught in the classroom, methodology adopted while teaching the content, curricular and co-curricular activity planned, if any, pertaining to the topic, and other information in a Teaching Diary. Besides these, they even prepare Teaching Notes that immensely helps the students as well the faculty in delivering lessons meaningfully. The Departments convene internal meetings, either in the presence of Principal or in the presence of IQAC Coordinator and design curricular, co-curricular and extra-curricular activities which will be monitored by the IQAC at regular intervals for their effective implementation. Effective content delivery is ensured through proper using the infrastructure such as virtual classroom and ICT tools available in the College. The staff invites experts from other colleges to deliver Guest Lectures. The students are taken to field trips to gain real knowledge. The staff gives project works and assignments so that the students collect extra material on the topics

prescribed and enrich their knowledge. The college library provides additional academic guidance especially allotting a few hours in the time-table. Thus, the curriculum ensures the holistic development of students to suit their regional, national and global needs. The foundation courses offered to the students include Human Values and Professional Ethics, Environmental Studies, Information and Communications Technology (in Semester I and II), Communication and Soft Skills (in Semesters I, II, and III), Analytical Skills, Entrepreneurship and Leadership Education. The curriculum aims at equipping the students with a critical and imaginative thinking, effective communication skills, human values and ability to use ICT to meet the complex educational needs. It provides a professional edge to the students by enhancing their employability skills. Personality Development and extension activities initiated by NSS, RRC, and YRC groom the students into responsible and responsive citizens.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
JKC	Nil	10/06/2019	90	Yes	Yes

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	Nil	Nil
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	History, Economics, Political Science	01/06/2019
BCom	General	01/06/2019
BCom	Computer Applications	01/06/2019
BSc	Mathematics, Physics, Chemistry	01/06/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Human Values and Professional Ethics	01/06/2019	54
Environmental Studies	01/06/2019	54
Information and Communication Technology	25/11/2019	54

Communication Skills and Soft Skills	25/11/2019	54
ICT 2	01/06/2019	75
CSS 2	01/06/2019	75
CSS 3	25/11/2019	75
Analytical Skills	25/11/2019	75
Entrepreneurship	25/11/2019	75
Leadership Education	25/11/2019	75
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nil	Nil	0
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Feedback on the Staff Members and on the Curriculum is collected by the Mentors from the Mentees. Most of the times, the feedback received is positive as all the stakeholders expressed their satisfaction with the Staff and on the Curriculum. Even though the feedback is satisfactory, the IQAC Committee analyzed the feedback to identify the gaps, if there are any. Further, the feedback is categorized into two such as positive and negative. Attempts are made to identify even minor gaps, discussed with the Principal, received suggestions from him, and informed the same to the respective staff with a request to do SWOT Analysis so that the identified lacunas are addressed and resolved. An action plan is also designed to do so. The staff members are asked to take extra classes and fill the gaps. Feedback is collected from Alumni at the end of the Academic Year. Their suggestions such as starting market-oriented courses, designing the curriculum according to industry needs, etc. are welcomed, analyzed by the IQAC Committee, and resolved to implement those suggestions, wherever or whenever possible, in the ensuing academic year.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	History,	40	25	25

	Economics, Political Science			
BCom	General	40	8	8
BCom	Computer Applications	50	21	21
View File				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	54	0	10	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
10	5	5	2	1	5
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

K.H. Government Degree College, Dharmavaram, has the Mentor-Mentee System to monitor the academic progress and welfare of the mentees. At the beginning of each academic year, the Principal issues proceedings and assigns mentees to the full-time teachers. The aim of it is to assist the students in improving their knowledge and clarifying their doubts. Its purpose is not only to provide academic guidance but also to create awareness among the students on various social issues. The Mentors issue an application to their allotted Mentees and collect information such as personal details, academic details, socio-economic background, interests, hobbies, and goals in their lives. The Mentors meet Mentees, either during leisure hours or during post-college hours, and give personal counselling to the students. They make efforts to build self-confidence, motivate the learners, positive thinking, and attitude. They try to encourage them in all aspects, enhance their academic abilities, hone their requisite skills, and above all show them the right path to build their career.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
54	10	1:5

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
15	8	7	0	3

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Nil	Nil	Nil
2020	Nil	Nil	Nil

[View File](#)

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	1	I, III, V	13/10/2019	28/02/2020
BCom	2	I, III, V	13/10/2019	28/02/2020
BSc	3	I, III, V	13/10/2019	28/02/2020
BA	1	II, IV, VI	19/03/2020	31/07/2021
BCom	2	II, IV, VI	19/03/2020	31/07/2021
BSc	3	II, IV, VI	19/03/2020	31/07/2021

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

KH Government Degree College, Dharmavaram, follows an infallible assessment system to achieve the ultimate goal of academic transparency. It follows the procedure of conducting the Continuous Internal Assessment (CIA), as prescribed by APSCHE. The college has a separate Examination Cell headed by the Convener of Examinations, assisted by the Examination Committee. For practical papers, evaluation is done by the internal examiners during odd semesters and by external examiners during even semesters. The dates for internal examinations are decided in accordance with the University calendar and are uploaded on the website. The evaluation process is time bound and the scripts are evaluated within one week of completion of the internal exam. Marks are informed to the students and are recorded in the departmental Marks Register and the scripts are preserved by the Examination Cell. The discrepancies, if any, brought to the notice of the departments are immediately rectified. After evaluation, answer scripts are shared with students and the assessment pattern is discussed. Students are asked to sign in the paper after being satisfied with the evaluation thereby certifying validation. The average marks of two internal exams are submitted online to University through the Examination portal.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

KH Government Degree College, Dharmavaram prepares its academic calendar in accordance with the academic calendar issued by Sri Krishnadevaraya University, the affiliating University. The Departments plan the curricular and co-curricular activities for the academic year and submit the same to the IQAC. The Institutional Academic Calendar is prepared keeping in view the departmental action plans and the central and state government holidays. It is presented before the Staff Council and is approved and implemented with necessary modifications if required. The Institutional Calendar is placed on

the College Website so that it can be accessed both by the Staff and the Students. It consists of the details such as the schedule of the Mid-Semester Internal Examinations, the date of Semester-End Examinations, etc. Students are informed about the activities pertaining to curricular and co-curricular for holistic development of the students. Information regarding Field Trips, Educational Tours, Projects, Guest Lectures, Student Seminars, Assignments, NSS Activities are passed on to students through the Notice Board.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://khgdcmm.ac.in/pages.php?type=academics&id=pos>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
1	BA	History, Economics, Political Science	9	9	100
2	BCom	General & Computer Applications	23	14	61
3	BSc	Mathematics, Physics, Chemistry	1	1	100

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[http://khgdcmm.ac.in/userfiles/C 2-%202021-%20Student%20Satisfaction %20Survey\(1\).pdf](http://khgdcmm.ac.in/userfiles/C%20-%202021-%20Student%20Satisfaction%20Survey(1).pdf)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	0	Nil	0	0
Minor Projects	0	Nil	0	0
Interdisciplinary Projects	0	Nil	0	0
Industry sponsored Projects	0	Nil	0	0

Projects sponsored by the University	0	Nil	0	0
Students Research Projects (Other than compulsory by the University)	0	Nil	0	0
International Projects	0	Nil	0	0
Any Other (Specify)	0	Nil	0	0
View File				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil
View File				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nil
View File					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	History	2	5.5
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Nil	0
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	2019	0	Nil	0
Nil	Nil	Nil	2020	0	Nil	0
View File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	2019	0	0	Nil
Nil	Nil	Nil	2020	0	0	Nil
View File						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	0	5	0	0
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Plantation	NSS	5	50
Formation of Red Ribbon Club	IQAC	10	10
AIDS Rally	Physical Education	10	50
Positive Talk on AIDS	Physical Education	10	52
NSS Day	NSS	10	50
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
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Nil	Nil	Nil	0
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Jagananna Vidya Deevena	IQAC	Student Scholarships	10	100
Cultural Festival	IQAC	Yuvajanotsava alu	10	150
Group A Tournament	Physical Education	Intercollegiate Sports Event	10	180
AIDS Awareness	Physical Education	AIDS Rally	10	70
Voter Awareness	IQAC	Voter Enrollment	10	68
Jagananna Vasati Deevena	IQAC	Student Scholarships	10	120
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	Nil	Nil	00
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	Nil	Nil	Nil	Nil
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nil	Nil	0
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
82406	82406

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Others	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Nil	Nil	Nil	2020

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	16149	1572686	0	0	16149	1572686
Reference Books	629	174529	0	0	629	174529
e-Books	0	0	0	0	0	0
Journals	0	0	0	0	0	0
e-Journals	0	0	0	0	0	0
Digital Database	0	0	0	0	0	0
CD & Video	0	0	0	0	0	0
Library Automation	0	0	0	0	0	0
Weeding	0	0	0	0	0	0

(hard & soft)						
Others(s pecify)	0	0	0	0	0	0
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nil
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	36	31	6	1	0	3	0	4	0
Added	0	0	0	0	0	0	0	0	0
Total	36	31	6	1	0	3	0	4	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

4 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
40000	40000	42406	42406

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The institution adheres to the State Government's established systems and procedures for maintaining and utilizing the physical, academic, and support facilities. The Principal holds meetings, at regular intervals, with the Staff Council regarding the maintenance and development and maintenance of facilities for approval and execution. The HODs, faculty, non-teaching staff, and other employees are given the responsibility to maintain the facilities under their supervision. The furniture committee undertakes a survey of the whole campus and lists out the repairs and renovations required if any. It identifies the

maintenance related to electrical fittings. College gives equal importance to the maintenance and up gradation of academic facilities. The maintenance of science laboratories is carried out by the respective departments under the supervision of the Heads of the Departments with the sub-staff such as Record Assistants and Lab Attendants. Before the commencement of the academic year, an internal lab audit is conducted to verify the articles as per the entries in the Stock Registers and their working condition by the respective departments. Minor repairs of the articles are carried out at the department level itself, utilizing the contingency amount sanctioned for that academic year. If repairs are major, they are brought to the notice of the principal for necessary action. At the end of each academic year, the Annual Verification Committee is constituted for the verification of the articles with the Stock Registers and the Heads are instructed to update the Stock Register. The Librarian maintains the library with the existing procedures and rules. Stock Registers, Accession Registers, and Issue Registers are being maintained and updated from time to time. The maintenance of Sports Complexes, Materials, as well as the Playground, Gymnasium is taken care of by the Physical Director of the College. The Principal and the Physical Director go for the rounds around the campus and see the classwork is conducted. Periodical meetings are conducted to encourage the students to participate in sports and games. As the students regularly participate in the practice sessions their success rate in the sports and games is also very high. Therefore, their performance in most of the events is satisfactory. The furniture is repaired, painted, and replaced as and when the requisition is received from the respective Heads of the Departments. Students are instructed to follow guidelines during their usage of computers. Coming to the maintenance of the virtual classrooms, care is taken by the technical team of the college. Repairs, renovation, and maintenance of the physical infrastructure facilities like building repairs, classrooms, washrooms, furniture, water supply, and electric power supply are carried out with available financial resources by hiring technicians from outsourcing in addition to the existing contingent staff meant for maintenance purposes.

<http://khgdcmm.ac.in/infrastructure.php?title=maintenance-of-infrastructure>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	JVD	189	614400
Financial Support from Other Sources			
a) National	00	0	0
b) International	00	0	0

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Remedial Coaching	10/10/2019	18	UGC

[View File](#)

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2020	PG CET	0	7	0	0
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Blue Oceans and ICICI	50	10	00	0	0
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	0	Nil	Nil	Nil	Nil
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	0
SET	0
SLET	0
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Classical Dance	Divisional Level	8
Classical Song	Divisional Level	10
Folk Dance	Divisional Level	8
Folk Song	Divisional Level	10
Elocution	Divisional Level	25

Throw Ball	University	15
Table Tennis	University Level	20
Chess	University Level	60
Tennicoit	University Level	15
Kabaddi	University Level	20
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Nil	Nil	Nil	Nil	00	Nil
2020	Nil	Nil	Nil	Nil	00	Nil
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

With the prime objective of inculcating academic abilities, leadership qualities, and other responsibilities among the students, a team consisting of one or two students is included in the academic and administrative committees. Besides these, the class representatives are nominated observing their active participation in the activities, and quick response in the classroom. A lady class representative is also elected to look into the grievances of girl students. The purpose of appointing such representatives is to get valuable feedback on all aspects for the overall development of the college. They also help the teaching staff in organizing Classroom Seminars, Quizzes, Debates, Group Discussions, and Role Plays at the department level and National Seminars, Conferences, and Workshops at the College level. Their active participation makes the events successful and receives a word of appreciation from the participants who attend programmes. The Principal and the Vice-Principal will monitor the student representatives. A meeting with the class representatives is convened twice a semester to know the problems if there are any and to strengthen the unity of the students.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

20

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Nil

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

At the beginning of every academic year, the Principal, the Vice Principal, the IQAC Coordinator, and all the Staff (both Teaching and Non-Teaching) Members design an action plan by decentralizing the academic and administrative responsibilities for the smooth function of the college and its activities. All the Staff Members discuss and constitute various committees. The convenors for all such committees will be nominated for the effective execution of academic and administrative activities. They, in turn, assist the IQAC of the College while preparing the documents and relevant reports. Besides these committees, the College Planning and Development Committee (CPDC) also acts as a medium between the college and the community. Such decentralization of work really creates a conducive atmosphere for conducting academic, cultural, and social activities. The Office looks after receiving the applications from the students, helping them get scholarships for the students, and collecting College fees and Examination Fees. The Examination Section takes care of conducting examinations smoothly. There are a few other Cells as Jawahar Knowledge Centre, National Service Scheme, Women Empowerment Cell, Career Guidance Cell, Red Ribbon Club, and others. The Convenors of these cells also share the college work, invite experts, and organize various academic events to create awareness among the students.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The College doesn't have any flexibility to change or include lessons that are relevant to the local needs of the College. Yet, the staff is advised by the IQAC to provide similar examples, while delivering the lecture, which makes the learners understand the content without any difficulty. The views of the Academic Council are included in respect of introducing New Courses. Field visits, study projects, assignments, and educational tours, are planned so that the learners gain practical knowledge. Classrooms, Bridge Courses, Workshops, etc, are organized to impart teaching effectively.
Teaching and Learning	The institute encourages faculty to adopt various innovative and effective approaches in teaching-learning depending on the requirement, like the production of short films, PPT, ICT, Educational app wall magazines, e-library, special guest lectures, industrial and field visits, screening of documentaries and short films followed by interactions with experts,

educational tours, sharing of knowledge, group discussions, syllabus related workshops, soft skill training programs, eco-friendly programs, IQ test, aptitude test, brainstorming competitions, etc. Remedial coaching classes are conducted for Slow learners. Differently-abled students were given additional coaching. All extra-curricular and co-curricular activities are designed to achieve the mission.

Examination and Evaluation

All the examination and evaluation work is done as per the affiliating University norms. The Academic Calendar of Events (CoE) with dates of Internal Assessment prepared at the beginning of the academic year and exhibited on the notice board and website. Tests and Preparatory exams are conducted as per COE systematically. Evaluation is done by the respective faculty. Seminars, test marks, projects, assignments, and attendance are considered for the Internal Assessment. The Internal Assessment marks are announced on the notice board thereby maintaining transparency. The performance is discussed with parents. Exam grievances are immediately attended.

Research and Development

The library has subscribed INFLIBNET. It allows the Staff and the Students to access research articles from various national and international e-journals published across the world. It also helps in carrying out research projects. The Principal of the College encourages the Staff to contribute to the world of letters by publishing articles in multiple interdisciplinary and multidisciplinary journals.

Library, ICT and Physical Infrastructure / Instrumentation

The institution has been taking enough steps in providing the required physical infrastructure like classrooms, science laboratories, and computer laboratories to cater to the needs of students. Apart from these, technology-enabled classrooms viz., one virtual classroom is also facilitated to make the teaching-learning process more effective. In addition, a well-equipped seminar hall with a good sound system is available to organize activities like Guest Lectures, Students' Seminars, Workshops, Debates, Quiz Programmes and Group Discussions. Classrooms are spacious, well-

ventilated, and well-furnished. The faculty of the institution is provided with LCD projectors as a common facility, enabling them to make use of ICT-enabled teaching in the conventional classroom. The college has one computer lab for the courses to cater to the needs of the students who get admission into the course of computer applications. All these facilities and infrastructure are optimally utilized and timely updated depending upon the budget available.

Human Resource Management

Each stream is headed by the course coordinator. Senior teachers are given the responsibility of managing the departments. Special interests and potential of the faculty is identified by the Head of the Institution and assigned them with management of committees, cells, and forums accordingly. Students are also encouraged to participate in the management by being members on various committees. Students are motivated to keep the campus clean and green. In the laboratories students are involved in assisting the teachers for the preparation of chemicals, setting of a lab etc.

Industry Interaction / Collaboration

The College makes an effort to interact with the HRs of the companies and requests them to organize both On-Campus and Off-Campus drives. It even tries to collaborate with the companies, if they permit. It plans to organize at least one or two drives in the months of January and February so that the outgoing students are benefitted by getting employment.

Admission of Students

Admission Committee headed by the senior faculty is constituted at the end of the academic year to coordinate the admission process. The Committee Members would go round the town and campaign the academic strengths and the physical infrastructure available in the College. As per the State Government order, all the students who have applied for admission are admitted to UG courses. Students who choose our college during counseling are given admission. The entire admission is as per the roaster system.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area

Details

<p>Planning and Development</p>	<p>The college takes initiative to upload the Academic Calendar of Events, Time Table, Prospectus, and upcoming events in advance on the college website which is followed by our students. Students seeking admission are well-informed about the academic activities and facilities available. The college website is open to social media as it is linked to Facebook and blogs. All the photographs of the activities conducted in the college are posted on the website.</p>
<p>Administration</p>	<p>The college comes under the Commissioner of Collegiate Education, Government of Andhra Pradesh, and functions as per the guidelines of the Commissioner. The Hon'ble Commissioner notifies all its circulars, proceedings, and other orders on its website or sends them to the College mail which is followed every day by the college and attended based on priority. As the college is affiliated with Sri Krishnadevaraya University, Ananthapuramu, the student's admission is uploaded, approval is online and the examination hall ticket is also downloaded from the university website. IQAC maintains the database of all the teachers.</p>
<p>Finance and Accounts</p>	<p>All financial transactions of the college are done through Comprehensive Financial Management System (CFMS) initiated by the state government of Andhra Pradesh. All purchases at the institution level are processed through the least quotation system and payments are made online. Salaries to the staff are credited into their accounts through CFMS.</p>
<p>Student Admission and Support</p>	<p>After getting admission, the students' details are uploaded online to the Government of AP designed website and monitored by the affiliating Sri Krishnadevaraya University, Ananthapuramu. The approved list of students is available on Jnanabhumi. Immediately respective Class WhatsApp groups are created and all the orders and circulars related to scholarship, academic, co-curricular and extracurricular activities are shared. Even the grievances of the students are invited by the Principal on his/her number. Content pertaining to the curriculum is also posted on the</p>

	WhatsApp Groups.
Examination	The entire process - applying for the Semester End Examinations, paying the examination fee, downloading the hall ticket, and downloading of marks memo - is done through a website designed by the Government of Andhra Pradesh.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Nil	Nil	Nil	0
2020	Nil	Nil	Nil	0

[View File](#)

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Computer Training	Computer Training	12/08/2019	12/08/2019	5	3
2020	Training on Documentation	Documents Preparation	22/02/2020	22/02/2020	10	3

[View File](#)

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Organizational Techniques through Spreadsheets	1	14/12/2019	14/12/2019	1

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time

5	5	4	4
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6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
General Provident Fund (GPF), CPS (Contributory Pension Scheme), Andhra Pradesh Group Life Insurance (APGLI), Employees Health Scheme (EHS).	General Provident Fund (GPF), CPS (Contributory Pension Scheme), Andhra Pradesh Group Life Insurance (APGLI), Employees Health Scheme (EHS).	Government Scholarships.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution Conducts internal and external audits regularly. The Principal of the college is vested with financial powers. S/He is the chief custodian of all resources of the college including finances and works out plans for the utilization of college funds in consultation with the Staff Council and CPDC. The institutional accounts are audited by two mechanisms internal and external. Internal Audit: The UGC accounts are regularly audited by the local auditors at the institutional level while the internal audit is done by the official team of the Regional Joint Director of Collegiate Education, Kadapa Region, Kadapa, Andhra Pradesh. External Audit: The external audit is done by the officials of the Accountant General, Government of Andhra Pradesh. Following are the source documents that are reviewed during audits: Cash books of different categories, Service Registers, Register of Increments, Pay Bills, Pay Bill Register, Leave Account Register, GPF Advance Register, Pay Fixations, Last Pay Certificates, Allowances Sanctioned, Register of Loans, Register of Recoveries, Pension Register, Reconciliation Register, etc.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil
View File		

6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	CCE	Yes	IQAC
Administrative	Yes	CCE	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Requesting the parents to motivate their wards to pursue higher education,
2. Assisting the College in its development through the mobilization of funds from philanthropists,
3. Extending their support through feedback on the institution for the improvement in academic and administrative matters.

6.5.3 – Development programmes for support staff (at least three)

Computer training is given by the department of Computer Science for the office staff who are not well conversant with it. Training on file indexing by IQAC. Yoga classes and health check-ups to maintain fitness and health. One day Training Program for the office staff on the Process of Online Uploading of Student Admission. The institution is operating both statutory and nonstatutory welfare measures/schemes to support staff. The following are a few to mention a) General Provident Fund Loan, b) Andhra Pradesh Group Life Insurance (APGLI) Loan, c) Medical reimbursement facility, d) Employees Health Scheme, d) Medical leave, e) Study leave, f) Maternity and Paternity leave.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Bio-Metric Attendance for the Staff and the Students (Integrated Attendance Management System) through an App. 2. Introduced ICT-enabled teaching 3. E-Governance was introduced in college admissions, administration, examinations, and other possible areas. Rain Water Harvesting and Waste Management techniques are strengthened.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Inauguration of JVD Scheme	19/06/2019	19/06/2019	19/06/2019	150
2019	International Yoga Day	21/06/2019	21/06/2019	21/06/2019	52
2020	Voter Enrollment	24/01/2020	24/01/2020	24/01/2020	70
2020	Blood Grouping	06/02/2020	06/02/2020	06/02/2020	58

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Induction for I Year	03/07/2019	03/07/2019	24	26
Personality Development	22/08/2019	22/08/2019	30	23

Gender Equality Day	28/08/2019	28/08/2019	30	22
International Girl Child Day	11/10/2019	11/10/2019	32	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Nil

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2
Ramp/Rails	Yes	1
Scribes for examination	Yes	5
Rest Rooms	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	21/06/2019	1	Yoga	Health Awareness	58
2019	Nil	1	15/07/2019	1	Plantation	Environment Consciousness	48
2019	1	Nil	02/10/2019	1	Mahatma Gandhi Jayanti	National Consciousness	50
2020	1	Nil	24/01/2020	1	Voter Enrollment	Civic Consciousness	50
2020	Nil	1	06/02/2020	1	Blood Grouping	Health Awareness	45
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Codes of Conduct for Principal, Teaching Staff, Physical Directors and Librarians, Office Staff, and Students	01/06/2019	The employees working in the College adhere themselves to the codes of conduct prepared by O/o the Commissioner of Collegiate Education, Vijayawada, Andhra Pradesh, based AP Civil

Service (Conduct) Rules of 1964 issued in G.O. Ms. No.468 GA (Ser.C) Department, dated 17-04-1964 that includes the code of conduct for the Principal, Teaching Staff, Administrative Officers, Duties and Responsibilities of Superintendents, Duties and Responsibilities of Senior / Junior Assistants, Rules of Conduct and Discipline for Students.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Yoga Day	21/06/2019	21/06/2019	58
Independence Day	15/08/2019	15/08/2019	50
Teachers Day	05/09/2019	05/09/2019	66
Hindi Diwas	17/09/2019	17/09/2019	51
NSS Day	24/09/2019	24/09/2019	50
Gandhi Jayanti	02/10/2019	02/10/2019	55
International Girl Child Day	11/10/2019	11/10/2019	30
AIDS Rally	01/12/2019	01/12/2019	70
Voter Enrollment	24/01/2020	24/01/2020	55
Corona Virus	19/02/2020	19/02/2020	52

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1) Organizing awareness programmes on the Environment at regular intervals with a view to inculcating a sense of responsibility towards it, 2) Maintenance of more than 150 trees, 3) Maintaining Campus clean and green, 4) Limiting the use of paper by encouraging to use online platforms and mobile apps for communication, and 5) Organizing plantation programmes and encouraging staff and students to donate saplings, especially on his/her birthdays, 6) Encouraging the day scholars to carry food in steel boxes avoiding plastic boxes.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. CELEBRATION OF IMPORTANT DAYS: Students are encouraged to organize and anchor various programmes in the college. As part of the fulfillment of its Vision and Mission, the institution lays much emphasis on inculcating social, moral, secular and democratic values among the students. The institution believes that these values can be fostered through providing the knowledge of the history, culture and the lives of the great leaders of this ancient land-India. Today, India is facing innumerable challenges in the form of population

explosion, Un-even development, regionalism, linguistic chauvinism, separatism, caste-based politics and communalism. There is a conspicuous dearth of inspired and motivated leadership to bail out the country of the present situation. So it is incumbent upon the educational system to produce leaders with values to lead the country into a safe and secure future. India could achieve independence through a unique form of non-violent struggle led by great leaders like Mahatma Gandhi, Jawaharlal Nehru, Sardar Vallabh Bhai Patel, Maulana Abul Kalam Azad. The celebration of Independence Day gives an opportunity to remember the great sacrifices of those great patriots. The institution considers such occasions, an opportunity to motivate students to imbibe the great qualities of the great leaders and to achieve great things in life.

Similarly, the celebration of Dr. B. R. Ambedkar's Jayanthi provides an occasion for the students to understand the social conditions prevailing in the Indian society. They can also realize the kind of changes that have taken place in the lives of the oppressed and the downtrodden sections of the Indian society since Independence. Dr. B. R. Ambedkar's unique role in the preparation and adoption of the Indian Constitution can be brought to the knowledge of the young minds. His life is an inspiring and thought-provoking tale of struggle against stigma and discrimination. It stands as an example for what a man with the strongest will-power and determination could become in life. By learning such facts about great men, students are inspired to become patriotic, responsible and disciplined citizens of a democratic country. Generally, students are given the responsibility to organize such Days of National Importance. They have to plan the events, invite the guests, organize the function and anchor the meetings. They are encouraged to address the gathering on the importance of the particular Day. This practice helps them to shed fear of speaking before large gatherings. They can overcome their inhibitions and shyness. They develop good communication skills and leadership qualities. They become sociable and accommodative. Certainly, such practices bring about attitudinal changes and instill confidence among the students. It is a general observation that the students while leaving the institution after their completion of the course, express their satisfaction at the way they have been groomed and nurtured with good values. They leave the college with hope and confidence.

2. ICT-ENABLED TEACHING: One aspect of the Mission of the institution is to develop employable skills of the students. They need exposure to the knowledge and experience of expert people in various Subjects. By providing opportunities to make them watch videos pertaining to their topics, by teaching them with the aid of audio-visuals, by designing the content that suits to the needs of the learners, the institution helps the students to find motivation and orientation towards learning and research. Most of the faculty have switched from traditional mode of teaching to ICT Enabled teaching with a view to delivering the content effectively.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://khgcdm.ac.in/pages.php?type=best-practices&id=other-practices>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

K.H. Government Degree College, Dharmavaram, since its establishment in 1982, has been aiming to render value-based higher education for the students hailing predominantly from rural and poor socio-economic background families of Dharmavaram and its suburban villages. Its vision is to provide a quality education that builds knowledge, wisdom, confidence, skills, values, and various capabilities that are needed by the students for pursuing higher learning, joining the workforce, and playing a vital citizenship role. Students

are encouraged to organize and anchor various programmes in the college. As part of the fulfillment of its Vision and Mission, the institution lays much emphasis on inculcating social, moral, secular and democratic values by organizing the birth and death anniversaries of national leaders, organizing programmes such as RTI, Voter Enrollment, Aids Rallies, Clean and Green, etc.

The institution believes that these values can be fostered by providing knowledge of the history, culture, and the lives of the great leaders of this ancient land - India. Today, India is facing innumerable challenges in the form of population explosion, uneven development, regionalism, linguistic chauvinism, separatism, caste-based politics, and communalism. There is a conspicuous dearth of inspired and motivated leadership to bail out the country of the present situation. So, it is incumbent upon the educational system to produce leaders with values to lead the country into a safe and secure future. India could achieve independence through a unique form of non-violent struggle led by great leaders like Mahatma Gandhi, Jawaharlal Nehru, Sardar Vallabh Bhai Patel, Maulana Abul Kalam Azad. The celebration of Independence Day gives an opportunity to remember the great sacrifices of those great patriots. The institution considers such occasions, an opportunity to motivate students to imbibe the great qualities of the great leaders and to achieve great things in life. Certainly, such celebration of important days would bring about attitudinal changes and instill confidence among the students. It is a general observation that the students while leaving the institution after their completion of the course, express their satisfaction at the way they have been groomed and nurtured with good values. They leave the college with hope and confidence.

Provide the weblink of the institution

<http://khgdcdmm.ac.in/index.php>

8.Future Plans of Actions for Next Academic Year

1. To do rigorous campaigning in various modes to increase the Student Admissions
2. To apply for new UG programmes such as Mathematics, Physics, Computer Science (MPCS).
3. To apply for NCC Unit
4. To strengthen the teaching-learning strategies and methodologies
5. To shift the traditional mode of teaching from blackboard to blended mode of teaching
6. To invite more number of experts to create awareness among academic and social issues
7. To collaborate with the faculty and the students of other colleges
8. To make the staff realize the necessity of going for NAAC, teaching them the preparation of the documentation, and gearing up the process of uploading AQARs.
9. To upload or provide the information onto the College Website and on NAAC portal immediately.
10. To organize a more number curricular, co-curricular, and extra-curricular activities
11. To invite companies and provide employment to the students
12. To run coaching for PG CET and other competitive exams